

## TeamRaiser Instructions for online personal fundraising page

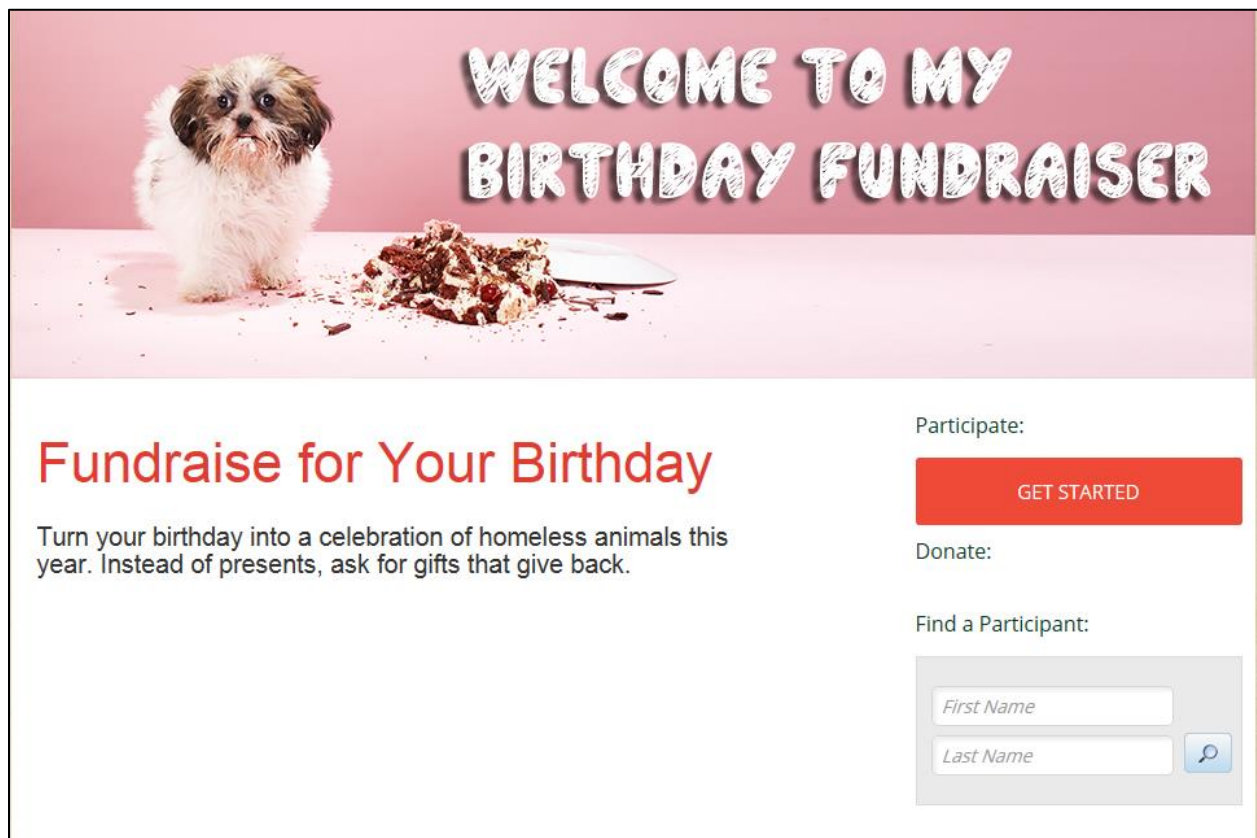
### What is the Participant Center?

The Participant Center is the online portal where you can check your fundraising progress, send email solicitations and thank you's, and update your Personal Fundraising Web Page.

On your Personal Fundraising Web Page, you can share your personal story and add a photo or a link to a YouTube video. You can then share your webpage address with family and friends asking them to join you at the event or support your fundraising effort through a generous gift.

### Registering

Step 1: Visit your online fundraiser website



The screenshot shows a fundraising page with a pink background. At the top, there is a banner with a photo of a small dog and a birthday cake. The text on the banner reads "WELCOME TO MY BIRTHDAY FUNDRAISER". Below the banner, the main heading is "Fundraise for Your Birthday" in red. Underneath, it says "Turn your birthday into a celebration of homeless animals this year. Instead of presents, ask for gifts that give back." On the right side, there are three sections: "Participate:" with a red "GET STARTED" button; "Donate:"; and "Find a Participant:" with two input fields labeled "First Name" and "Last Name" and a search icon.

STEP 2 -Click on "Get Started."

If you receive emails regularly from the Arizona Humane Society, you likely have an account with a system-generated password based on your email. Refer to the "Retrieve Username and Password" documentation.

For returning users just enter your username and password at the top of the webpage. Then you'll click on "participant center."

### Step 3 - Set your goal amount

1 Select Options    2 Provide Details    3 Review

#### Participation Options

Select one of the participation types below.

\* Select a Participation Type \* Indicates Required

**Birthday - No Fee**  
Birthday

Your Fundraising Goal:

\$

Suggested Goal: \$100.00

[NEXT STEP](#)

### Step 4 - Login or set up a new account

If you receive emails regularly from the Arizona Humane Society, you likely have an account with a system-generated password based on your email. Click on 'Email me my login

#### Returning Participant or User Login

\* Indicates Required

**New User**

[JOIN AS A NEW PARTICIPANT](#)

**Returning User**

\* User Name:

\* Password:


[LOG IN](#)


[Email me my login information](#)


**Social Login**


[Log in using one of your preferred sites](#)


**Aol.**

 Facebook

 Google

 OpenID

 twitter

 YAHOO!

[Previous Step](#)

information' if you forgot or need access to your password. Refer to the "Retrieve Username and Password" documentation for further help.  
If you know your username and password, you can enter that information in the Returning User box.

If you are a new user, click on 'Join as a New Participant' and enter in the information on the registration page. When finished, click on 'Next Step'.

**Registration**

\* Indicates Required

Please complete the registration form below

**Personal Information**

\* First:

\* Last:

**Contact Information**

\* Street 1:  \* Email:

Street 2:  Phone Number:

Street 3:   I would like to be emailed when a gift is made on my behalf.

\* City/Town:   Yes, I would like to receive e-mail from Arizona Humane Society

\* State / Province:  Email Format:

\* ZIP / Postal Code:   Keep me logged in. [What's this?](#)

\* Country:  United States

**Participant Center Access Information**

\* User Name:   
5 to 40 characters

\* Password:   
5 to 20 characters

\* Repeat Password:

Previous Step NEXT STEP

You will see your registration summary. If the information is correct click "Complete Registration." To make changes to your registration information just click on the blue "edit" link.

After completing your registration a summary will appear: You will also receive an e-mail confirmation.



Personal Fundraising - Birthdays

Thanks for Registering

[Access your Participant Center](#)

Transaction Summary
Total Purchase Amount: \$0.00
Fair Market Value: \$0.00
Tax Deductible Value: \$0.00
Tracking Code:

Registration Summary		
Contact Information	Item Information	Price
Amanda Wisler 1521 W Dobbins Rd Phoenix, AZ 85041-8200 amandawiser@gmail.com	Participation Type: Birthday Fees Due Now: \$0.00	\$0.00
<b>Total:</b>		<b>\$0.00</b>

A confirmation email has been sent to [amandawiser@gmail.com](mailto:amandawiser@gmail.com).

Now you're ready to get fundraising! Click on "Access your Participant Center." From there you will be able to see your participant center and access its features.